

广州宝洁有限公司
Procter & Gamble (Guangzhou) Ltd.

广州市天河区珠江新城珠江东路16号高德置地广场G座15楼
15F, Tower G, G.T.Land Plaza, No.16 Zhujiang East Road, Zhujiang New Town, Tianhe District, Guangzhou, P.R.C, 510623
电话(Tel) (8620)8518 6688 传真(Fax) (8620)8518 6060

July 26, 2016

To: **Procter & Gamble Indochina Co, Ltd**

Dear Sir/Madam:

We are pleased to invite Mr. **PHAN TRONG CHINH**.

Passport number: N1609786
Date of Issue: 10th Oct 2012
Date of Expiry: 10th Oct 2022
Date of Birth: Mar 30, 1979
Nationality: Vietnamese
Gender: Male

Mr. **PHAN TRONG CHINH** is a Site HS&E manager from Procter & Gamble Indochina (Address: Dong An Industrial, Binh Hoa Hamlet, Thuan An District, Binh Duong Province, Vietnam). From Aug. 25 to Aug. 26, 2016, he is required to travel to China, particularly in Guangzhou, to attend Asia HS&E F2F Meeting.

We guarantee that Mr. **PHAN TRONG CHINH** will be in possession of a round trip airline ticket and have sufficient funds to defray expense of this trip. His contact in China will be the undersigned Ms. Iris Huang, Technology GTM Engineering, for our Guangzhou Office located at:

P&G Guangzhou Ltd.

(Address: 15F, Tower G, G.T. Land Plaza, No.16 Zhujiang East Road, Zhujiang New Town, Tianhe District, Guangzhou, P.R.C, Postcode 510623)

We respectfully request that the necessary visa be granted to Mr. **PHAN TRONG CHINH** for the trip. As Mr. **PHAN TRONG CHINH** will be frequently traveling in China for business needs, we would request you to grant his a China Multiple Entry Visa.

Yours faithfully,

Iris Huang
Technology Leader
GTM Engineering
PROCTER & GAMBLE (GZ) LTD.

